

**Minutes of the Poole Unit Steering Group Meeting  
Held in Our Lady of Fatima, Meeting Room 8<sup>th</sup> July 2010 at 19.30 hrs**

**Present:**

Father Barry Hallett, Father Mark Skelton, Paul Andrew, Reg Grimston (Chair), Cecilia Grimston, and Chris Turner.

**Apologies:** Father Keith Collins, Father Peter Webb, Nigel Waite, Lynne Condon, Mary Rafferty, Phil Willis, Sue Fernley and Dorothy Brant.

Father Barry opened the meeting with a prayer.

**Action**

Reg queried the validity of the meeting with so many absentees but the meeting agreed to continue. It was felt that the next meeting could ratify any decisions made.

**1 Matters Arising from meeting of 7<sup>th</sup> June 2010 which are not on the Agenda**

1.1 None

**2 Planning re Bishop Christopher's Visitation**

- 2.1 Dates for the visit were confirmed as:  
9/10 October – St Mary's  
16/17 October – St Anthony's  
30/31 October – St Joseph's  
6/7 November – Our Lady of Fatima

2.2 The Steering Group presentation, including Q&A would be from 19.15 to 20.15 hrs on 16 October 2010. ALL

**3 Communications**

The meeting thanked Dorothy who since the last meeting had been gone ahead and had the minutes of our recent meetings published on the St Anthony's website. It was agreed that parishioners would be advised of this facility through the parish Newsheets. DB  
PP's

**4 Draft Development Plan**

Progress noted since the last meeting:

4.2 Administration Group

Cecilia outlined the progress made by the secretaries on the SWOT analysis. She also explained her contact with the Diocese and another charitable organisation regarding establishment of an "Umbrella / Portal" website to locate all parish web sites. It was suggested that all parishes might want to keep their own websites without necessarily altering their content / format. CAG

4.5 Governance

A meeting to discuss Safeguarding has been arranged for 20 July 2010. Fr Mark

4.6 Mass Times

To obtain agreement for inclusion in the Development Plan, Reg read out an extract he had prepared from the priests last meeting notes regarding the arrangements for various numbers of priests and revised mass times. RG

It was noted that, in preparation for the future, the arrangements described for when there were only three priests could be implemented informally at any time with, in the meantime, two priests sharing the workload. PP's

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**4.7 Organisations**

Philomena was congratulated on her efforts in preparing the proposed booklet on Organisations. The meeting agreed that she had successfully incorporated their suggested amendments.

PW

Reg commented that in view of the progress made by the Working Groups, it would seem that their work would not be completed in time for the Bishop's visit. The Development Plan would therefore have to include a "snap shot" of their activities.

Champions

It would also seem that the Development Plan should provide a summary, in accordance with the output from the priest's last meeting, to the effect that no major structural changes were expected within the 2 year timescale of the Development Plan. The proposed arrangements for the eventual reduction in the number of priests should be included.

RG

**5 AOB**

Reg queried whether the Steering Group operations should continue after the Bishop's visit and communication of the final plan. The meeting felt that the question should be raised at the next Steering Group meeting and possibly with the PPC's.

ALL

Father Mark closed the meeting with a prayer.

**6 Next Meeting**

**Tuesday, 7<sup>th</sup> September 2010 at St Mary's, 7:00pm to 9:00pm in the Presbytery.**

ALL

The meeting closed at 20.35 hrs.